

## Live Video Calls Between School and Home

During the school day, children will receive an invite to connect to live registration sessions via Teams.

The whole class morning sessions will start on **Thursday 14th January** at the times shown below. The afternoon sessions will start on **Monday 25th January**.

Every Monday and Friday afternoon, the whole class will meet. On Tuesdays, Wednesdays and Thursdays, each class teacher will meet one group of 10 or 11 children each day. This is to allow for the children to speak to their teacher, share information about their learning and/or take part in a short activity in a smaller group setting.

Therefore, across the week, every child will have five morning sessions and three afternoon sessions: two whole class and one small group. Your child's afternoon group session will be on the same day every week.

This live session is only open to those children who are invited to join.

Teachers will take a register and then explain the daily tasks to the children.

Year group	Morning time (15 - 20 minutes)	Afternoon time (10 minutes)
R	9.30	2.35
1	9.10	2.45
2	9.10	2.45
3	8.50	2.55
4	8.50	2.55
5	8.30	3.05
6	8.30	3.05

During any form of live online meeting, maintaining the safety and privacy of all users is paramount. Therefore, a strict set of protocols must be followed by all involved. Failure to adhere to these protocols may result in the individual being removed from the chat or the chat being terminated for all parties.

Rules for engaging with a live video call from home:

1. Video meetings should take place in a family room in the house, such as a living room or kitchen. Children may not join a video call from their bedroom.
2. Check to make sure that nothing private is visible behind you.
3. Only the child invited to the chat should be seen and heard during the call. Anyone else in the room should be out of view.
4. A supervising adult should remain in the room for the duration of the video call when possible. If this is not possible, it will be assumed that the parent is comfortable with the child accessing the session.
5. Children should be dressed appropriately (not in pyjamas), although school uniform is not required!
6. The video call may not be recorded by anyone.
7. Cameras should remain on for the duration of the call.
8. Microphones should be muted when joining and at any other time when they are not required – all children should be familiar with how to mute and unmute themselves.
9. The chat facility should not be used unless directed to do so by the teacher.

If, during the call, a child decides to talk about something of a sensitive nature, the teacher will divert the conversation onto a new topic. If required, a follow-up phone call will then be made home by either the teacher or a Designated Safeguarding Lead.

Should you have any queries please contact your child's class teacher via the office.